

2018 SSRAC MEETING INFORMATION

** ACTION REQUIRED **

1. The 2018 SSRAC meeting for review of proposed FY20 NAVSEA Standard Items will be held from 30 JULY- 03 AUG 2018, at the Virginia Advanced Shipbuilding and Carrier Integration Center (VASCIC) (2401 West Avenue, Newport News, VA, 23607). The first day of the meeting, Monday, will be for select subcommittees only. (This will be determined once all change proposals have been received and work load per subcommittee has been reviewed.)
2. There were some significant updates to the NAVSEA Standard Items (NSIs) made as a part of the Private Sector Improvement (PSI) Initiatives, in an attempt to help reduce Costs, Checkpoints, etc. The emphasis for FY20 will be a continuation of these efforts to ensure accuracy and bid ability of all NSI's .
3. Milestone dates for the meeting are as follows:
 - a. 30 MAY 2018: Cutoff date for attendee registration.
 - b. 30 MAY 2018: Cutoff date for submission of Change Proposals to the SSRAC Coordinator.
 - c. 01 JULY 2018: SSRAC Coordinator to provide serialized copy of Change Proposals to each subcommittee
 - d. 31 JULY 2018: Convene SSRAC meeting (General Assembly). Some subcommittees may start on 30 JULY 2018 Pending workload in order to have time to review all NSI's by the end of the week.
4. Each participating activity (e.g., SWRMC, PSNS-IMF, NAVSEA 04, SUPSHIP Bath, Norfolk Naval Shipyard, VSRA, AMMA, SCA) is limited to 2 attendee's per subcommittee. Industry representatives are encouraged to participate and provide advice but will not be allowed to participate in any decision making.
5. There will be more information to follow for catering services. No conference fee will be charged.
6. Attendees must be trade oriented and familiar with the SSRAC Program and objectives. Designated representatives should submit a registration form, using the attached Registration Request Form. Forms are also available on the SSRAC website at:
<http://www.navsea.navy.mil/Home/RMC/CNRM/OurPrograms/SSRAC.aspx>
E-mail completed forms to ssrac@navy.mil , 30 MAY 2018.

REGISTRATION REQUESTS WILL NOT BE ACCEPTED AFTER 30 MAY 2018 MILESTONE

REGISTRATION REQUESTS MUST BE SUBMITTED USING THE PRESCRIBED REGISTRATION FORM.

7. Submission of Change Proposals: CHANGE PROPOSALS REQUESTS MUST BE SUBMITTED USING THE PRESCRIBED FORM
 - a. Change Proposal Forms are available on the SSRAC website at:
<http://www.navsea.navy.mil/Home/RMC/CNRM/OurPrograms/SSRAC.aspx>
 - b. Please be sure to indicate whether the proposal is "Administrative" or "Technical" in nature, whether it's considered to be "Major" or "Minor", and whether or not there is a cost or schedule impact. Incomplete forms will be returned.

- c. Submissions should be e-mailed to ssrac@navy.mil . The SSRAC Coordinator will take action on minor administrative changes, but all "major" proposals will be assigned a SSRAC Number and will be referred to the appropriate subcommittee for action.

CHANGE PROPOSALS WILL NOT BE ACCEPTED AFTER THE 30 MAY 2018 MILESTONE FOR PROPOSAL SUBMISSION.

8. The subcommittees review proposals on issues relating to their technical/trade specialties and provide recommendations to the Steering Committee with supporting rationale. The Steering Committee acts on the recommendations of the subcommittees and handles issues that either cannot be resolved by the subcommittee or are beyond the scope of any one subcommittee.

- a. The subcommittees of the SSRAC are:
 - Environmental/Safety/Health
 - Hull/Preservation
 - Machinery/QA
 - Piping/Boiler
 - Electrical/Electronics
 - 4-E/Phraseology
 - General (non-trade-specific issues)

Respectfully,

Mr. Dale Hirschman
Technical Director
CNRMC Code 200
Dale.hirschman@navy.mil
(757) 400-0020